



## INFORMATION NOTE FOR PARTICIPANTS

**To the Second Meeting  
of the Heads of National Statistical Offices of ECO member states  
27-28 May, 2010  
Astana, Republic of Kazakhstan**

### I. INTRODUCTION

The Second Meeting of the Heads of National Statistical Offices (MHNSO) of ECO member states, jointly organized by the Agency of statistics of the Republic of Kazakhstan (ARKS) and the ECO Secretariat, will be held from **27 to 28 May 2010** at the RIXOS PRESIDENT ASTANA hotel.



## II. PROGRAMME OF THE MEETING

The Agenda, Working Paper, Statements, Reports, Presentations and List of Participants of the Meeting will be posted at [www.stat.gov.kz](http://www.stat.gov.kz), the official site of the Agency of statistics of the Republic of Kazakhstan (ARKS).

## III. WORKING LANGUAGE OF THE MEETING

The working language of the Meeting is Russian. Translation into English will be provided.

## IV. REGISTRATION

Please, send your completed registration form to the Host Country through Ms. Assem Manakova and Mr. Talgat Akkabakov, responsible contact point at ARKS, at the following electronic addresses: [amanakova@stat.kz](mailto:amanakova@stat.kz) and [t.akkabakov@stat.kz](mailto:t.akkabakov@stat.kz) and copy all correspondence related to the 2<sup>nd</sup> MHNSO to the ECO Secretariat at [A.kozhakhmetova@stat.kz](mailto:A.kozhakhmetova@stat.kz), [ders@ecosecretariat.org](mailto:ders@ecosecretariat.org) and [registry@ecosecretariat.org](mailto:registry@ecosecretariat.org)

## V. TIME AND VENUE OF THE MEETING

The opening ceremony for the Meeting will be held at 09:00 a.m. on 27<sup>th</sup> May 2010 at the RIXOS PRESIDENT ASTANA hotel in Astana which is located at the following address: Dinmukhamed Kunayev 7, Astana, Kazakhstan.

All participants are requested to register at the Registration Desk located downstairs in front of the DIHALL conference room at 08:30 – 09:00 hours on the same day. On the second day the meeting will start at 9.00.

## VI. ACCOMMODATION AND TRAVEL ARRANGEMENTS

Accommodation for the participants of the 2<sup>nd</sup> MHNSO (two high level representatives of from each statistical office) and ECO delegates will be provided by ARKS. Other participants are requested to make their own hotel and travel arrangements. The

organizing committee has secured a block of rooms for meeting participants at the RIXOS PRESIDENT ASTANA hotel at a cost of \$290 USD per night. Organizing committee recommends staying in Rixos hotel, as it will be convenient for providing transportation and other services.

When you make your hotel reservation in RIXOS, mention that you are attending the Meeting.

The hotel coordinates are:

**RIXOS PRESIDENT HOTEL**

Left bank, Kunayev 7

Reservation Chief, Mr. Birles BIZHKENOV

t. +007 7172 245050

f +007 7172 242760

[birles.bizhkenov@rixos.com](mailto:birles.bizhkenov@rixos.com)

[www.rixos.com](http://www.rixos.com)

VIII. PASSPORTS AND VISAS

All foreign participants attending the Meeting are requested to have a valid passport and, if required, a visa for Kazakhstan. Participants should check with the relevant Kazakhstan diplomatic or consular mission in their respective countries on visa requirements and, where required, obtain appropriate entry visas to Kazakhstan. The official invitation letter is generally sufficient to be used as supporting documentation for visa application. Since the processing of visa and its issuance will take considerable time, participants are urged to pay priority attention to this matter. Should there be any issue with obtaining your visa or should you require an official letter of invitation from the host country, please contact Ms. Aliya Kozhakhmetova, Local Coordinator for the Meeting at telephone/fax number: 007 7172 749503, mobile: 007-7029509514 e-mail: [A.Kozhakhmetova@stat.kz](mailto:A.Kozhakhmetova@stat.kz)

VII. LOCAL INFORMATION

A: Welcome at Astana airport

The Astana International Airport (TSE) is about 15 km from the city administrative centre, where the hotels are located. Representatives of ARKS will meet guests of 2<sup>nd</sup> MHNSO at the Airport. ARKS will provide local transportation in Astana. Participants should send their flight details to the contacts of ARKS indicated above as soon as possible but not later than one week before their departure. It is necessary for timely airport pick-up arrangements.

#### B: Weather

Astana has a continental climate, with exceptionally cold winters and moderately hot summers, arid and semiarid. The average annual temperature in Astana is 3 degrees by Celsius. January is the coldest month with an average temperature of -15 °C. July is the hottest month with an average temperature of 21 °C. The average temperature for May is:

- average maximum day temperature 25 C, 78 F
- average maximum night temperature 12 C, 54 F

#### C: Tourism information

The following site provides information on current events and activities in Astana: [www.astana.kz](http://www.astana.kz).

#### D: National Currency Unit Exchange Rate

Foreign currency exchange: the local banks in Kazakhstan provide foreign currency exchange services. The current exchange rate is approx. 147 KZT (tenge) per a US dollar (<http://www.nationalbank.kz/>). Participants are advised to carry sufficient amount of funds and to convert them to local currency upon arrival in Astana. Foreign exchange facilities are available 24 hours in the hotel, airport and around the city.

### VIII. FINANCIAL ARRANGEMENTS

ECO Secretariat will provide round-trip travel costing up to USD \$500 for each participant from eligible member countries.

ARKS will also provide accommodation for two participants from each member-state's Statistical Office and ECO delegation for the total duration of the meeting, subject to actual time and date of arrival and departure.

Daily meal expenses during the meeting (27-28 May) will be provided by ARKS for all participants and guests of the Meeting.

Other services including local transportation, translation, city tour and etc. will be provided for all participants and guests of the Meeting subject to actual time and date of arrival and departure.

Per Diem is not provided.

## IX. CONTACT PERSONS

### **Contact persons in the ARKS:**

Head, International Communication Division: Ms. Aliya Kozhakhmetova

Expert, International Communication Division: Ms. Assem Manakova,

Expert, International Communication Division: Mr. Talgat Akkabakov

Expert, International Communication Division: Ms. Laura Sagyndykova

Contact details of the Unit Head, International Communication Division, ARKS:

House of Ministries, 4<sup>th</sup> entry, Astana, 010000, Kazakhstan

Tel/Fax: 007 71 72 74 95 03

Mobile: Ms. Kozhakhmetova 007 702 950 9514

Mobile: Ms. Manakova 007 702 656 86 63

Mobile: Mr. Akkabakov 007 701 793 35 05

Mobile: Ms. Sagyndykova 007 700 300 22 38

E-mail: [A.Kozhakhmetova@stat.kz](mailto:A.Kozhakhmetova@stat.kz)

[amanakova@stat.kz](mailto:amanakova@stat.kz)

[t.akkabakov@stat.kz](mailto:t.akkabakov@stat.kz)

### **Contacts with the ECO Secretariat**

Contact details of the ECO Secretariat:

The Secretariat of Economic Cooperation Organization (ECO)

No.1, Golbou Alley, Kamranieh,

Tehran, I.R. of Iran

P.O. Box NO.14155-6176

Tel: + (9821) 2283 1733-34 or 2229 2066

Fax :+( 9821) 2283 1732

E-mail: [registry@ecosecretariat.org](mailto:registry@ecosecretariat.org)

Web: [www.ecosecretariat.org](http://www.ecosecretariat.org)

## **X. CONTACTS OF THE DIPLOMATIC REPRESENTATIVES IN KAZAKHSTAN OF ECO MEMBER-STATES**

### **1. REPUBLIC OF AZERBAIJAN**



Astana, Diplomatic town, B-6

T: 007-7172-241097, 007-7172-241581

F: 007-7172-241532

e-mail: [astana@azembassy.kz](mailto:astana@azembassy.kz)

Mr. Latif GANDILOV

Extraordinary and Plenipotentiary Ambassador

### **2. ISLAMIC REPUBLIC OF AFGHANISTAN**



Astana, 2 Karaotkel microdistrict, 3  
tel.: 57-14-42/43/44 fax: 24-04-54  
[www.afghanembassy.kz](http://www.afghanembassy.kz)  
e-mail: [Af\\_embassyalmaty@yahoo.com](mailto:Af_embassyalmaty@yahoo.com)

Mr. Abdul H HAIDER  
Extraordinary and Plenipotentiary Ambassador

### **3. THE ISLAMIC REPUBLIC OF IRAN**



Astana, Diplomatic town, B-7,  
tel.: 24-25-11/12; fax: 24-15-37  
e-mail: [iranembassy@itte.kz](mailto:iranembassy@itte.kz)

Mr. Seifi Ghorban  
Extraordinary and Plenipotentiary Ambassador

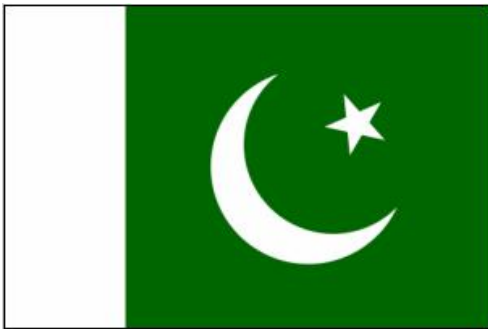
### **4. KYRGYZ REPUBLIC**



Astana, Diplomatic town, B-5,  
tel.: 24-20-24, fax: 24-24-14  
Consular section:  
tel.:24-20-40  
e-mail: [kr@mail.online.kz](mailto:kr@mail.online.kz)

Mr. Janysh RUSTENBEKOV  
Extraordinary and Plenipotentiary Ambassador

## **5. ISLAMIC REPUBLIC OF PAKISTAN**



Almaty, Tulebayev Str., 25  
tel.: 273-15-02, 273-38-31, 273-35-48  
fax: 273-13-00  
e-mail: [parepalmaty@yahoo.com](mailto:parepalmaty@yahoo.com)

Mr. Irfan-ur-Rehman RAJA  
Extraordinary and Plenipotentiary Ambassador

## **6. REPUBLIC OF TAJIKISTAN**



Astana, Chubary microdistrict, Marsovaya Str., 15  
tel/fax: 24-09-29  
e-mail: [embassy\\_tajic@mbox.kz](mailto:embassy_tajic@mbox.kz)

Mr. Bahrom KHOLNAZAROV  
Extraordinary and Plenipotentiary Ambassador

## **7. REPUBLIC OF TURKEY**



Astana, Kabanbay batyr Str., 6/1 office 23, 101  
tel.: 92-58-70/73; fax: 92-58-74  
e-mail: [astanaturk@gmail.com](mailto:astanaturk@gmail.com)

Mr. Atilla GUNAY  
Extraordinary and Plenipotentiary Ambassador

## **8. TURKMENISTAN**



Astana, Otyrar St., 8/1  
tel/fax: 21-08-82, 21-08-23  
Military Attaché: 20-12-95  
e-mail: [tm\\_emb@astanatelecom.kz](mailto:tm_emb@astanatelecom.kz)

Mr. AGMYRADOV Magdymguly  
Extraordinary and Plenipotentiary Ambassador

## **9. REPUBLIC OF UZBEKISTAN**



Almaty, Baribayev Str.,36  
tel.: 291-78-86; fax: 291-10-55  
Consulate tel.: 291-02-35  
e-mail: [emb-Uzbekistan@mail.ru](mailto:emb-Uzbekistan@mail.ru)

Mr. Farrukh TURSUNOV  
Extraordinary and Plenipotentiary Ambassador

## ***XI. MAP***



Address:  
Dinmukhamed Kunayev 7, Astana  
t. 007-7172-245050  
f. 007-7172-242760  
[astana@rixos.com](mailto:astana@rixos.com)

*We are looking forward to meet you in Astana!*